



AGENDA ITEM NO. 14

Hengrove and Stockwood Neighbourhood Partnership 20th March 2013

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RECOMMENDATIONS

That the Neighbourhood Partnership notes the contents and ongoing development

1. The Hengrove and Stockwood Neighbourhood Partnership has established a working group to take forward areas of development that have been identified by all partners.
2. The working group consists of: Cllr Barry Clark, Cllr Sylvia Doubell, Cllr Jay Jethwa, Peter Goodwin, Robert Harris
3. The working group have commented on a draft development plan both by email and a meeting on 20th February 2013.
4. The working group will continue to monitor, develop and progress the actions identified in the development plan as appropriate.
5. Appendix 13a is the development plan to bring back on a regular basis regular NP meetings by the working group.



Hengrove and Stockwood Neighbourhood Partnership Development Plan

Promote Awareness of NP				
<i>Issue</i>	<i>Proposed solution(s)</i>	<i>Action</i>	<i>Who / When</i>	<i>Update</i>
<p>Too few residents actively engaged in Partnership process: NP meetings Forums Sub Groups</p>	<p>Improve publicity (see also 'Communication')</p> <p>Develop opportunities to participate outside the restraints of fixed meetings (clarify)</p> <p>Actively seek ways to get a broader range of age and expertise on board</p> <p>Learn from those who've chosen to stop taking part.</p> <p>Learn from those who continue to be involved</p>	<p><i>Set all future dates fro NPs. Forums and sub Groups for 2013/14.</i></p> <p><i>Promote wider out reach work currently undertaken by NP staff and Environment Officer and Community Safety Officer</i></p> <p><i>Promote meetings onto websites/free papers etc.</i></p> <p><i>Promote NP stories into websites/free papers</i></p> <p><i>Increase use of email to communicate – collect email addresses.</i></p>		

Devolved Budgets				
<i>Issue</i>	<i>Proposed solution(s)</i>	<i>Action</i>	<i>Who / When</i>	<i>Update</i>
Clearly articulating the devolved budgets decision making responsibility	Produce Legal Framework User Guide 'Plain English' Guide distributed to all NP members and on web;	Distribute guide to all NP members (prepared by Service Manager) Develop NP decision-making guide and distribute.	Done – at recent development meetings AH	
Residents/NP members influencing the devolved budgets	Sub groups established for devolved budgets, with powers to co-opt members. Well Being Environment Highways/Transport Planning	Dates agreed for meetings in 2013/14 Promote to residents/NP members Develop NP decision making guide and distribute	NP staff Area Environment Officer Community Safety Officer Highways Officer	
Agenda Setting				
<i>Issue</i>	<i>Proposed solution</i>	<i>Action</i>	<i>Who / When</i>	<i>Update</i>
Agenda planning – increasing local input so far	Local people (NP members) to input into the agenda, and submit written reports as part of the agenda papers.	Email from AC following NP meetings to collect agenda items All NP members invited to briefing meeting		
Additional local items on agenda	Include A.O.B item for all meetings	NP agenda already changed to reflect this.		

NP Membership				
<i>Issue</i>	<i>Proposed solution</i>	<i>Action</i>	<i>Who / When</i>	<i>Update</i>
Nominations of representatives	Annually - Invite nominations from community organisations (include PTAs) and individuals (validated by 8 residents' signatures)			
Elections - where number of nominees exceeds number of places.	By all residents and councillors present at annual meeting, each having as many votes as there are seats.			
Public Forum				
<i>Issue</i>	<i>Proposed solution(s)</i>	<i>Action</i>	<i>Who / When</i>	<i>Update</i>
Limitation of scope and of record.	<p>Extend scope to include written questions to councillors, and petitions to the Partnership</p> <p>Discuss at the Partnership whether these should be 'on the record' (including on-line)</p>	<p>To seek advice as to how this can be progressed – however the Public Forum does exist to enable written questions and statement to the Council</p> <p>Possibly for the NP to decide what it wants the Public Forum to be.</p> <p>Act on Partnership decision</p>		

Communications				
<i>Issue</i>	<i>Proposed solution(s)</i>	<i>Action</i>	<i>Who / When</i>	<i>Update</i>
External publicity	Mainstream media – Post, Observer, Internet	Place positive stories – and notices of meetings Review 'HandSON' and recommend improvements in structure, presentation, and use. Subgroup? Consider Facebook, Twitter, blog as well. Minutes on line	An 'arms-length' appointee – not an NP official – (seek clarification)	
Internal communication				
Management of meetings				
<i>Issue</i>	<i>Proposed solution(s)</i>	<i>Action</i>	<i>Who / When</i>	<i>Update</i>